

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
JANUARY 3, 2017**

MEETING CALLED TO ORDER by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231

FLAG SALUTE

ROLL CALL OF COUNCIL MEMBERS:

Dewees, Lischin, Murray, O'Neill, Perri, Piergiovanni, Travagline

CEREMONIAL OATHS OF OFFICE TO NEWLY ELECTED OFFICIALS

- Council Ward 1 – Jeff Lischin sworn in by Assemblyman Chris A. Brown
- Council Ward 2 – Greg Dewees sworn in by Freeholder Maureen Kern

ROLL CALL OF COUNCIL MEMBERS:

Dewees, Lischin, Murray, O'Neill, Perri, Piergiovanni, Travagline

ELECT COUNCIL PRESIDENT FOR 2017

ELECT COUNCIL PRESIDENT PRO-TEMPORE FOR 2017

MAYOR'S STATE OF THE CITY ADDRESS

APPROVAL OF MINUTES – December 13, 2016

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

RESOLUTIONS

- | | |
|---------------|--|
| 1-2017 | Annual Schedule of Meetings |
| 2-2017 | Temporary Appropriations |
| 3-2017 | Designation of Official Newspapers for the Publication of Legal Notices for the City of Northfield |
| 4-2017 | Annual Appointments |
| 5-2017 | To Authorize the Tax Assessor to File a Petition of Appeal or Appeals for the Tax Year 2017 |

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
JANUARY 3, 2017**

- 6-2017** Safety and Health Committee Appointments
- 7-2017** Establishing Charges for Municipal Public Records
- 8-2017** Appointing Fund Commissioner and Alternate Fund Commissioner for the Atlantic County Municipal Joint Insurance Fund
- 9-2017** Appointing Public Agency Compliance Officer
- 10-2017** Appointment of Risk Management Consultant in Accordance with the Bylaws of the Atlantic County Municipal Joint Insurance Fund
- 11-2017** A Resolution Authorizing the Contact Persons to Access the Employment Practices Liability Consultation Service (EPL) / ACMJIF
- 12-2017** A Resolution Adopting Robert's Rules of Order
- 13-2017** Hazardous Materials Emergency Management Advisory Council Appointments
- 14-2017** To Authorize Northfield-Linwood Shared Service Committee
- 15-2017** A Resolution Adopting a Cash Management Plan
- 16-2017** To Establish the Rate of Interest for Nonpayment of Taxes or Assessments
- 17-2017** Authorize Delinquent Tax Penalty Charges
- 18-2017** Authorizing Award of Contract for Registered Municipal Accountant as a Professional Service through a Fair and Open Process Pursuant to N.J.S.A 19:44A-20.4, Et Seq.
- 19-2017** Authorizing Award of Contract for Licensed Land Surveyor as a Professional Service through a Fair and Open Process Pursuant to N.J.S.A 19:44A-20.4, Et Seq.
- 20-2017** Authorizing Award of Contract for Bond Counsel as a Professional Service through a Fair and Open Process Pursuant to N.J.S.A 19:44A-20.4, Et Seq.
- 21-2017** Authorizing Award of Contract for Labor Relations Attorney as a Professional Service through a Fair and Open Process Pursuant to N.J.S.A 40A:11-5 and N.J.S.A 19:44A-20.4, Et Seq.
- 22-2017** Authorizing Award of Contract for Tax Appeal Attorney as a Professional Service through a Fair and Open Process Pursuant to N.J.S.A 40A:11-5 and N.J.S.A 19:44A-20.4, Et Seq.
- 23-2017** Authorizing Award of Contract for Municipal Engineer as a Professional Service through a Fair and Open Process Pursuant to N.J.S.A 19:44A-20.4, Et Seq.
- 24-2017** Authorizing Award of Contract for Municipal Solicitor as a Professional Service through a Fair and Open Process Pursuant to N.J.S.A 19:44A-20.4, Et Seq.
- 25-2017** Authorizing Award of Contract for Municipal Public Defender as a Professional Service through a Fair and Open Process Pursuant to N.J.S.A 19:44A-20.4, Et Seq.
- 26-2017** Authorizing Award of Contract for Municipal Prosecutor as a Professional Service through a Fair and Open Process Pursuant to N.J.S.A 19:44A-20.4, Et Seq.
- 27-2017** Cultural Committee Appointments
- 28-2017** A Resolution Authorizing Contracts with Certain Approved State Contract Vendors for Contracting Units Pursuant to N.J.S.A. 40A:11-12a
- 29-2017** To Confirm the Reappointment of Harold L. Bogie as a Special Law Enforcement Officer, Class II
- 30-2017** To Confirm the Reappointment of George R. Clark as a Special Law Enforcement Officer, Class II

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
JANUARY 3, 2017**

- 31-2017** A Resolution Recognizing Members of the Northfield Volunteer Fire Company Ladies' Auxiliary
- 32-2017** A Resolution Recognizing Northfield Volunteer Fire Company Members
- 33-2017** A Resolution Authorizing the Public Auction of Abandoned/Unclaimed Vehicles
- 34-2017** Authorizing Award of Professional Services Contract for Continuing Disclosure Agent Services and Independent Registered Municipal Advisor of Record
- 35-2017** Separation of Employment Department of Public Works Laborer
- 36-2017** Separation of Secondary Position of Temporary Part Time Clerical Staff for the Construction Office
- 37-2017** DELETED
- 38-2017** Promotion of Qwin Vitale to Public Works / Sewer Supervisor
- 39-2017** Appointment of Qwin Vitale as Wastewater Licensed Operator in Charge of Sanitary Sewer System
- 40-2017** To Hire Public Works Laborer

ORDINANCE

- 1-2017** An Ordinance Amending Chapter 330 Of The Code Of The City Of Northfield Governing Streets And Sidewalks
Introduction / No Public Input / Published in the Press of AC 01/07/2017
Second Reading / Public Hearing / Final Consideration 01/24/2017

MEETING NOTICES

City Council	January 24th	6pm Work Session
		Regular Session immediately following

ADJOURNMENT

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 1-2017**

ANNUAL SCHEDULE OF MEETINGS

BE IT RESOLVED by the Common Council of the City of Northfield, County of Atlantic, State of New Jersey, that the Annual Schedule of meetings for calendar year 2017 shall be as follows:

January - Reorganization	January 3rd <i>at 7:00pm</i>
January	January 24th
February	February 14th and 28th
March	March 14th and 28th
April	April 11th and 25th
May	May 16th and 30th
June	June 27th
July	July 25th
August	August 29th
September	September 12th and 26th
October	October 17th
November	November 14th and 28th
December	December 12th

BE IT FURTHER RESOLVED that with the exception of the Reorganization meeting; all 2016 Council meetings will start with a work session at 6:00 p.m., with the regular session immediately following, in Council Chambers, 1600 Shore Road, Northfield, New Jersey, 08225.

Special Meetings may be scheduled by the Council President at any time, provided notice of said meeting is properly advertised and complies with the provisions of Public Law 1975, Chapter 231 or the exceptions there under. This schedule shall be published in the Press of Atlantic City on January 7, 2016.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 3rd day of January, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 2-2017**

TEMPORARY APPROPRIATIONS

WHEREAS, NJS 40A:4-19 provides for the establishing of temporary appropriations if any contracts, commitments or payments are to be made prior to the adoption of the annual budget; and

WHEREAS, the total of such temporary appropriations shall not exceed 26.25% of the total of the appropriations made for all purposes in the budget of the preceding fiscal year excluding appropriations made for debt service, capital improvement fund and public assistance; and

WHEREAS, such 26.25% limitation amount is \$3,141,720.88.

NOW, THEREFORE, BE IT RESOLVED that the following appropriations shall constitute the City of Northfield 2016 Temporary Budget:

Admin & Executive O/E	12,000.00
Mayor & Council S & W	18,750.00
Mayor & Council O/E	1,000.00
Clerk S & W	20,000.00
Clerk O/E	3,000.00
Finance S & W	20,000.00
Finance O/E	2,000.00
Audit O/E	20,000.00
Prosecutor O/E	3,000.00
Public Defender O/E	1,000.00
Collector S & W	25,000.00
Collector O/E	1,000.00
Assessor S & W	7,600.00
Assessor O/E	1,000.00
Workman's Compensation	75,000.00
Employee Group Insurance	370,000.00
Other Insurance	35,000.00

Health Benefits Waiver	3,000.00
Legal O/E	40,000.00
Court S & W	30,000.00
Court O/E	1,500.00
Planning Board S & W	2,000.00
Planning Board O/E	5,000.00
Engineering O/E	15,000.00
Fire Official S & W	2,500.00
Fire Official O/E	250.00
Fire S & W	155,000.00
Hydrants	25,000.00
O/E	7,000.00
Police S & W	525,000.00
Police O/E	6,000.00
EMS Services	6,000.00
Emergency Mgmt S & W	2,000.00
Emergency Mgmt O/E	500.00
Streets & Road S&W	150,000.00
Streets & Road O/E	5,000.00
Vehicle Maintenance O/E	15,000.00
Solid Waste Tipping Fees	135,000.00
Buildings & Grounds O/E	8,000.00
Maint of Bike Path	500.00
Sewer S & W	45,000.00
Sewer O/E	5,000.00
Dog Regulation O/E	2,500.00
Parks & Playgrounds S & W	35,000.00

Neighborhood Program	500.00
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FAN	500.00		
Little League	500.00		
Senior Citizens	500.00		
Conservation Commission	100.00		
Construction Official S & W	20,000.00		
Construction Official O/E	3,000.00		
Zoning / Housing S & W	10,000.00		
Zoning / Housing O/E	1,000.00		
Petroleum Products	35,000.00		
Telecommunications	30,000.00		
Water	3,500.00		
Electricity & Natural Gas	80,000.00		
PERS	185,367.00		
Social Security	35,000.00		
PFRS	568,790.00		
Unemployment	4,000.00		
DCRP	2,000.00		
TOTAL WITHIN CAPS		\$	2,821,857.00
Library	80,000.00		
Interlocal Agreement - Sewage	25,000.00		
Interlocal Agreement - Court	14,000.00		
Interlocal Agreement - Dispatch	80,000.00		
Interlocal Agreement - ACUA	110,000.00		
Sewer Repairs	10,000.00		
TOTAL PER 26.25% LIMIT		\$	3,140,857.00
Bond Principal	-		
BAN Payment			

	-		
Interest on Bonds	200,000.00		
Interest on Notes	-		
TOTAL TEMPORARY BUDGET		\$	3,340,857.00
2016 Adopted Budget	13,146,170.51		
Less :			
Capital Improvements	156,000.00		
Debt Service	<u>1,021,710.00</u>		
	11,968,460.51		
Maximum Allowed (26.25%)		\$	3,141,720.88
Difference		\$	863.88

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 3rd day of January, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 3-2017**

**DESIGNATION OF OFFICIAL NEWSPAPERS FOR THE PUBLICATION
OF LEGAL NOTICES FOR THE CITY OF NORTHFIELD**

IT IS HEREBY RESOLVED by the Council of the City of Northfield, County of Atlantic, State of New Jersey, that **THE PRESS OF ATLANTIC CITY**, and **THE CURRENT OF NORTHFIELD, LINWOOD, AND SOMERS POINT** are hereby designated as the official newspapers for the publication of any advertisements and notices required by law to be published by the municipality. Publication in either of the above shall be deemed to be the official notice to satisfy the requirements of N.J.S.A. 40:53-1.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 3rd day of January, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 4-2017**

ANNUAL APPOINTMENTS

IT IS HEREBY RESOLVED by the Mayor and Council of the City of Northfield, County of Atlantic, State of New Jersey, that the following appointments are hereby made, confirmed and ratified:

ONE YEAR TERM / January 1, 2017- December 31, 2017:

Deputy Municipal Clerk – Shannon Campbell

Deputy Municipal Court Administrator – Barbara Harrington

Clean Communities Coordinator – Michael Dattalo

Collector of Sewerage Revenue and Search Officer – Michele L. Kirtsos, CTC

Fire Inspector – Leon Delcher

Zoning / Housing, Code Enforcement Officer - Michael Dattalo

Right to Know / PEOSHA Indoor Air Quality Designee – Assistant Fire Chief

ADA Compliance - Jim Dickinson

Municipal Alliance Coordinator – Kathi Smith

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 3rd day of January, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 5-2017**

**TO AUTHORIZE THE TAX ASSESSOR TO FILE
A PETITION OF APPEAL OR APPEALS
FOR THE TAX YEAR 2017**

WHEREAS, from time to time, the Tax Assessor of the City of Northfield discovers an error in calculation, transposition, measurement or typographical error in the tax assessment on the tax list after the time within which the County Board of Taxation has certified the tax rates of the tax year; and

WHEREAS, the governing body of the taxing district of the City of Northfield is desirous that every taxpayer shall pay their fair share of taxes; and

WHEREAS, if said error is discovered by the Tax Assessor in the normal course of business and is not corrected, the affected taxpayers would then be paying more or less than their fair share of taxes; and

WHEREAS, in each instance, the error discovered was not caused by any act or omission of the taxpayer.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mayor and Council of the taxing district of the City of Northfield that the Tax Assessor is hereby authorized and permitted to file a Petition of Appeal or Appeals for the tax year 2017 with the Atlantic County Board of Taxation to seek correction of such errors, and, in each instance, to either raise or lower the assessment to the correct and proper value; and

IT IS FURTHER RESOLVED that in each such instance, a copy of any Petition of Appeal filed with the Atlantic County Board of Taxation pursuant to the authorization extended by this Resolution shall be filed with the Municipal Clerk of the City of Northfield; and

IT IS FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded by the Municipal Clerk of the City of Northfield to the Atlantic County Board of Taxation upon passage of this Resolution; and

IT IS FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to the Atlantic County Board of Taxation accompanying any Petition of Appeal which may be filed by the Assessor under the authority extended herein.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 3rd day of January, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 6-2017**

SAFETY AND HEALTH COMMITTEE APPOINTMENTS

WHEREAS, it is the policy of the City of Northfield to promote a safe and healthy environment in the City Government; and

WHEREAS, the City must provide a mechanism to evaluate accidents, practices, resources, and issues, and to make recommendations which promote and maintain a safe and healthy working environment in order to protect the public resources, and reduce City exposure to risk and loss; and

WHEREAS, it is mandatory that the Committee Members attend or send a representative to all City Safety Meetings scheduled by the Safety Coordinator.

NOW, THEREFORE, BE IT RESOLVED that the Safety and Health Committee be appointed as follows:

Birch Grove Park	Vicki Rutter
Claims Coordinator	Mary Canesi
Municipal Court	Donna Clark
Finance Department	Kathi Smith
Fire Department	Assistant Fire Chief
Fund Commissioner	Jim Dickinson
Alternate Fund Commissioner	Mary Canesi
Buildings & Grounds	Kathi Smith
Library	Aubrey Gerhardt
Police Department	Paul Newman
Road Department/Sewerage Ops	Qwin Vitale
Safety Coordinator	Assistant Fire Chief
Tax Office	Michele L. Kirtsos

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 3rd day of January, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 7-2017**

ESTABLISHING CHARGES FOR MUNICIPAL PUBLIC RECORDS

BE IT RESOLVED by the Mayor and Council of the City of Northfield that in accordance with N.J.S.A. 47:1A-5.b, the City of Northfield does hereby establish the following charges for the reproduction of any municipal public record:

Per Page Cost Letter Size\$.05 per page
Per Page Cost Legal Size\$.07 per page

A mailing charge consisting of actual postage.

BE IT RESOLVED that fees for City documents reproduced by a 3rd party not exceed actual duplication costs.

BE IT FURTHER RESOLVED that a Government Records Request Form must be completed in the event the records requested are not immediately available. It is not a prerequisite for access.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 3rd day of January, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 8-2017**

**A RESOLUTION APPOINTING A FUND COMMISSIONER
AND AN ALTERNATE FUND COMMISSIONER
FOR THE ATLANTIC COUNTY JOINT INSURANCE FUND**

WHEREAS, the City of Northfield is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as FUND; and

WHEREAS, the Bylaws of the FUND require that in the manner generally prescribed by law, each member shall appoint (1) Fund Commissioner to the Fund. Each Fund Commissioner shall be either a member of the local unit's governing body or one of its employees and that no individual may serve as Fund Commissioner for more than one member; and

WHEREAS, N.J.A.C. 11:15-2.6 states that a Fund Commissioner who is a member of the appointing unit's local governing body, shall hold office for two years or for the remainder of his/her term of office as a member of the local unit's governing body, whichever shall be less; and

WHEREAS, N.J.A.C. 11:15-2.6 states that a Fund Commissioner who is an employee of the appointing members shall hold office at the pleasure of the member and can be removed by the member at any time without cause; and

WHEREAS, the Governing Body recommends the appointment of Technical Assistant to the Construction Official, James Dickinson, as Fund Commissioner and Municipal Clerk, Mary Canesi, as Alternate Fund Commissioner, in accordance with FUND bylaws.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the City of Northfield does hereby appoint Technical Assistant to the Construction Official, James Dickinson, as Fund Commissioner and Municipal Clerk, Mary Canesi, as Alternate Fund Commissioner for the Atlantic County Municipal Joint Insurance Fund.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 3rd day of January, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 9-2017**

**APPOINTING MARY CANESI AS THE DESIGNATED
PUBLIC AGENCY COMPLIANCE OFFICER**

WHEREAS, the need exists for a Designated Public Agency Compliance Officer; and

WHEREAS, the Council of the City of Northfield has recommended City Clerk Mary Canesi for the position of Public Agency Compliance Officer.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the City of Northfield do hereby approve, confirm and ratify this appointment to expire December 31, 2017.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 3rd day of January, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 10-2017**

**APPOINTMENT OF RISK MANAGEMENT CONSULTANT IN
ACCORDANCE WITH THE BYLAWS OF THE ATLANTIC COUNTY
MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the City of Northfield is a member of the **Atlantic County Municipal Joint Insurance Fund**, a self insurance pooling fund, and;

WHEREAS, the Bylaws of said Fund require that each municipality appoint a **RISK MANAGEMENT CONSULTANT** to perform various professional services as detailed in the Bylaws and;

WHEREAS, the Bylaws indicate a fee not to exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body and;

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical;

NOW THEREFORE, be it resolved that the governing body of the City of Northfield does hereby appoint Richard T. Gerber of R. T. Gerber Insurance as its Risk Management Consultant, in accordance with 40A:11-5 and;

BE IT FURTHER RESOLVED that the term of said appointment shall be one year, from January 1, 2017 to December 31, 2017; and

BE IT FURTHER RESOLVED that Richard T. Gerber shall be paid the sum of \$9,000.00 in consideration for Risk Management Consultant services.

BE IT FURTHER RESOLVED that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5(1),(a), (i).

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the reorganization meeting of the City Council of Northfield, held this 3rd day of January, 2017.

Mary Canesi, RMC, Municipal Clerk

ATTEST: _____ MUNICIPALITY: _____

ATTEST: _____ CONSULTANT: _____

DATE: _____

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 11-2017**

**A RESOLUTION AUTHORIZING THE CONTACT PERSONS
TO ACCESS THE EMPLOYMENT PRACTICES LIABILITY
CONSULTATION SERVICE (EPL)
ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Governing body of the City of Northfield hereinafter referred to as "MUNICIPALITY", is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as "FUND"; and

WHEREAS, the FUND has adopted a policy authorizing the Employment Practices Liability Attorney Consultation Service; and

WHEREAS, the FUND has budgeted an annual allowance per member for EPL consulting services; and

WHEREAS, the FUND requires the MUNICIPALITY to designate specific managerial or supervisory individuals who will have telephone access to the EPL Hotline;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the City of Northfield does hereby designate Mary Canesi, Assistant Fund Commissioner, as its Contact Person.

BE IT FURTHER RESOLVED that the Governing Body does hereby designate the Municipal Solicitor, and Fund Commissioner Jim Dickinson, as additional Contact Persons.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 3rd day of January, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 12-2017**

**ESTABLISHING RULES OF ORDER AND CONDUCT FOR ALL CITY
COUNCIL, WORK SESSIONS, AND SPECIAL MEETINGS IN THE CITY
OF NORTHFIELD FOR THE YEAR 2017**

WHEREAS, it is in the interest of the City of Northfield to adopt standing rules of order and regulations for participation at City Council Meetings for the purpose of promoting efficiency and insuring that the public has a fair opportunity to comment when permitted to do so.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the City of Northfield adopt the following standing rules of order and conduct for City Council Meetings:

- A. Adoption of Roberts Rules of Order.
 - a. City Council meetings shall use Roberts Rules of Order, 11th edition, as a guide to meeting procedures.
- B. Regulations of Participation at City Council Meetings.
 - a. The Chair must recognize a speaker.
 - b. The person must state his or her name, and address of residence for the record.
 - c. All persons recognized by the Chair must engage in respectful and orderly discourse. In the event of disrespectful, vulgar or inflammatory discourse, the Chair may exercise discretion and terminate the person's right to speak.
 - d. Members of the public shall be given up to five minutes to address the Governing Body regardless of the number of issues during the Public Portion of the meeting and shall not be entitled to "borrow" time from others. At the discretion of the Chair, and subject to the consent by the majority of the Council at a given meeting, this time allocation may be relaxed and extended, which relaxation or suspension shall not constitute a binding precedent for other speakers on other issues. The limitations imposed herein relate solely to the Public portion of the meeting and are not intended to apply to the Regular Business Meeting.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 3rd day of January, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 13-2017**

**HAZARDOUS MATERIALS EMERGENCY MANAGEMENT ADVISORY
COUNCIL APPOINTMENTS**

WHEREAS, a need exists within the City of Northfield for the appointment of a Hazardous Materials Emergency Management Advisory Council to satisfy the requirements of S.A.R.A. TITLE III; and

WHEREAS, a recommendation has been made by the Mayor to this Governing Body to appoint members to this committee.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Governing Body of the City of Northfield that the individuals in the following positions are appointed to serve as members of the Northfield Hazardous Materials Emergency Management Advisory Council until December 31, 2017, or until a successor shall be duly appointed and qualified:

Mayor

Council President

Chief, Fire Department

Chief of Police

Public Works Supervisor

Emergency Management Coordinator

BE IT FURTHER RESOLVED that the individuals appointed to this position shall serve without compensation and without entitlement compensation and without entitlement to any benefits.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 3rd day of January, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 14-2017**

**TO AUTHORIZE NORTHFIELD-LINWOOD
SHARED SERVICE SEWER COMMITTEE**

WHEREAS, the Northfield-Linwood Shared Service Sewer Committee has functioned to provide supervision and maintenance for the sewer systems of both municipalities; and

WHEREAS, the Mayor and Council are desirous of continuing the functions of said Committee according to the terms of the contract between the two municipalities.

WHEREAS, the contract calls for a representative from Council to be selected annually by each respective Council at the Annual Reorganization Meeting.

NOW, THEREFORE, BE IT RESOLVED that the Council representatives from the City of Northfield shall be Chairperson, Council Member Frank Perri, and Vice Chairperson, Council Member Greg Dewees. Said appointments shall expire December 31, 2017.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 3rd day of January, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 15-2017**

**A RESOLUTION ADOPTING A CASH MANAGEMENT PLAN
OF THE CITY OF NORTHFIELD**

WHEREAS, pursuant to the provisions of N.J.S.A. 40A:5-14, the City of Northfield shall adopt a Cash Management Plan and shall deposit its funds pursuant to that plan; and

WHEREAS, the Cash Management Plan shall include the designation of a depository or depositories as permitted in section 4 of P.L. 1970, c 236 (C.17.9-44); and

WHEREAS, the Cash Management Plan shall be designed to assure, to the extent practicable, the investment of local funds in interest bearing accounts and may be modified from time to time in order to reflect changes in federal or state law or regulations; and

WHEREAS, the Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A: 5-4.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Northfield, County of Atlantic, State of New Jersey, as follows:

1. The allegations to the preamble are incorporated herein by this reference.
2. The Cash Management Plan for the City of Northfield be and hereby is adopted.
3. A copy of the Cash Management Plan is attached hereto and made a part of this resolution.

BE IT FURTHER RESOLVED, that the proper officials be and are hereby authorized to do all things necessary to carry out the intent of the resolution.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 3rd day of January, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 16-2017**

**TO ESTABLISH THE RATE OF INTEREST
FOR NONPAYMENT OF TAXES OR ASSESSMENTS**

BE IT RESOLVED by the Council of the City of Northfield, County of Atlantic, State of New Jersey, that, as authorized by N.J.S.A.54:4-67 as amended by Chapter 435 P.L. 1978, the rate of interest to be charged for nonpayment of taxes or assessments on or before the date that they would become delinquent is hereby fixed at 8% per annum on the first \$1,500.00 of delinquency and 18% per annum on any amount in excess of \$1,500.00, provided, however, that no interest shall be charged if payment is made within ten (10) days of the date upon which the tax or assessment becomes payable.

IT IS FURTHER RESOLVED that nothing contained within this Resolution shall be construed to extend the time when taxes are due and payable nor the obligations to pay interest which shall commence on the due date if taxes are not paid within the ten (10) day grace period.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 3rd day of January, 2017.

Mary Canesi, RMC, Municipal Clerk

Roll Call

Aye: Dewees, Lischin, Murray, O'Neill, Perri, Piergiovanni, Travagline

Nay:

Abstain:

Absent:

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 17-2017**

**AUTHORIZE A PENALTY CHARGE
TO DELINQUENT TAX PAYERS**

BE IT RESOLVED by the Council of the City of Northfield, County of Atlantic, State of New Jersey, that as authorized by N.J.S.A.54:4-67 as amended by Chapter 75, P.L. 1991, the Governing Body of the City of Northfield hereby establishes a penalty in the amount of six percent (6%) to be charged to a taxpayer with a delinquency in excess of Ten Thousand Dollars (\$10,000.00) who fails to pay that delinquency prior to the end of the calendar year.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 3rd day of January, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 18-2017**

**AUTHORIZING AWARD OF CONTRACT FOR REGISTERED
MUNICIPAL ACCOUNTANT AS A PROFESSIONAL SERVICE
THROUGH A FAIR AND OPEN PROCESS PURSUANT TO N.J.S.A
19:44A-20.4, ET SEQ.**

WHEREAS, there exists within the City of Northfield the need for professional services for a Registered Municipal Accountant;

WHEREAS, funds are available for this purpose; and

WHEREAS, per N.J.S.A 19:44A-20.4, requests for proposals were properly advertised and opened subject to Pay-to-Play law,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Council of the City of Northfield that the Mayor and Municipal Clerk are hereby authorized and directed to execute a contract as per NJSA 40A:5-4 with Nancy Sbrolla, a Registered Municipal Accountant of the State of New Jersey and of the firm Ford-Scott & Associates, LLC, 1535 Haven Avenue, Ocean City, NJ 08226 and appoint her as Registered Municipal Accountant for a term ending December 31, 2017, for a fee of \$31,000 for a basic audit, as defined in the contract. Said contract is awarded in compliance with the rules and restrictions set forth by the State's Local Unit Pay-to-Play law. (New Jersey Pay to Play Law).

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 3rd day of January, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 19-2017**

**AUTHORIZING AWARD OF CONTRACT FOR LICENSED LAND
SURVEYOR AS A PROFESSIONAL SERVICE THROUGH A FAIR AND
OPEN PROCESS PURSUANT TO N.J.S.A 19:44A-20.4, ET SEQ.**

WHEREAS, there exists within the City of Northfield the need for professional services of a Licensed Land Surveyor;

WHEREAS, funds are available for this purpose; and

WHEREAS, per N.J.S.A 19:44A-20.4, requests for proposals were properly advertised and opened subject to Pay-to-Play law,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Council of the City of Northfield that the Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Howard A. Transue, PLS of Schaeffer, Nassar, Scheidegg Consulting Engineers, 1425 Cantillon Boulevard, Mays Landing, New Jersey as the Licensed Land Surveyor, License #24GS03354100, for the City of Northfield, for a term ending December 31, 2017, for a variable fee of up to \$130.00 per hour as defined in the contract. Said contract is awarded in compliance with the rules and restrictions set forth by the State's Local Unit Pay-to-Play law. (New Jersey Pay to Play Law).

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 3rd day of January, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 20-2017**

**AUTHORIZING AWARD OF CONTRACT FOR BOND COUNSEL AS A
PROFESSIONAL SERVICE THROUGH A FAIR AND OPEN PROCESS
PURSUANT TO N.J.S.A 19:44A-20.4, ET SEQ.**

WHEREAS, there exists within the City of Northfield the need for professional services for Bond Counsel;

WHEREAS, funds are available for this purpose; and

WHEREAS, per N.J.S.A 19:44A-20.4, requests for proposals were properly advertised and opened subject to Pay-to-Play law,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Council of the City of Northfield that the Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Joel Fleishman of Fleishman Daniels Law Firm, 1001 Tilton Road, Suite 203, PO Box 5, Northfield, New Jersey, as Bond Counsel for the City of Northfield for a term ending December 31, 2017, in accordance with the fee schedule incorporated therein. Said contract is awarded in compliance with the rules and restrictions set forth by the State's Local Unit Pay-to-Play law. (New Jersey Pay to Play Law).

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 3rd day of January, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 21-2017**

**AUTHORIZING AWARD OF CONTRACT FOR LABOR RELATIONS
ATTORNEY AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A
40A:11-5(1) (a) and N.J.S.A. 19:44A-20.4, ET SEQ.**

WHEREAS, there exists within the City of Northfield the need for the professional services of a Labor Relations Attorney, pursuant to the provisions of N.J.S.A 40A:11-5(1) (a) and N.J.S.A. 19:44A-20.4; and

WHEREAS, the value of the acquisition is anticipated to exceed \$17,500; and

WHEREAS, the term of this contract is 1 year; and

WHEREAS, funds are available for this purpose; and

WHEREAS, Lawrence Pepper, Jr., Esquire, of the firm Gruccio, Pepper, DeSanto & Ruth, P.A., 817 E. Landis Avenue, Vineland, New Jersey, has completed and submitted a Business Entity Disclosure Certification which certifies that Lawrence Pepper, Jr., Esquire, has not made any reportable contributions to a political or candidate committee in the City of Northfield in the previous one year, and that the contract will prohibit Lawrence Pepper, Jr., Esquire, from making any reportable contributions through the term of the contract, and

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Council of the City of Northfield that the Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Lawrence Pepper, Jr., Esquire, of the firm Gruccio, Pepper, DeSanto & Ruth, P.A., 817 E. Landis Avenue, Vineland, New Jersey as Labor Relations Attorney for the City of Northfield, for a term ending December 31, 2017, for the fee of \$ 140.00 per hour for legal services as defined in the contract. Said contract is awarded in compliance with the rules and restrictions set forth by the State's Local Unit Pay-to-Play law. (New Jersey Pay to Play Law).

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 3rd day of January, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 22-2017**

**AUTHORIZING AWARD OF CONTRACT FOR TAX APPEAL
ATTORNEY AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A
40A:11-5(1) (a) and N.J.S.A. 19:44A-20.4, ET SEQ.**

WHEREAS, there exists within the City of Northfield the need for the professional services of a Tax Appeal Attorney, pursuant to the provisions of N.J.S.A 40A:11-5(1) (a) and N.J.S.A. 19:44A-20.4; and

WHEREAS, the value of the acquisition is anticipated to exceed \$17,500; and

WHEREAS, the term of this contract is *1* year; and

WHEREAS, funds are available for this purpose; and

WHEREAS, Thomas G. Smith, Esquire, 2312 New Road, Suite 201, Northfield, New Jersey, has completed and submitted a Business Entity Disclosure Certification which certifies that Thomas G. Smith, Esquire, has not made any reportable contributions to a political or candidate committee in the City of Northfield in the previous one year, and that the contract will prohibit Thomas G. Smith., Esquire, from making any reportable contributions through the term of the contract, and

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Council of the City of Northfield that the Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Thomas G. Smith, Esquire, 2312 New Road, Suite 201, Northfield, New Jersey, as the Tax Appeal Attorney for the City of Northfield, for a term ending December 31, 2017, for a fee of \$122.50 per hour for legal services as defined in the contract. Said contract is awarded in compliance with the rules and restrictions set forth by the State's Local Unit Pay-to-Play law. (New Jersey Pay to Play Law).

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 3rd day of January, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 23-2017**

**AUTHORIZING AWARD OF CONTRACT FOR MUNICIPAL
ENGINEER AS A PROFESSIONAL SERVICE THROUGH A FAIR AND
OPEN PROCESS PURSUANT TO N.J.S.A 19:44A-20.4, ET SEQ.**

WHEREAS, there exists within the City of Northfield the need for professional services for a Municipal Engineer;

WHEREAS, funds are available for this purpose; and

WHEREAS, per N.J.S.A 19:44A-20.4, requests for proposals were properly advertised and opened subject to Pay-to-Play law,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Council of the City of Northfield that the Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Rami Nassar, PE, PP, CME, of Schaeffer, Nassar, Scheidegg Consulting Engineers, 1425 Cantillon Boulevard, Mays Landing, New Jersey as Municipal Engineer, License # 24GE03667500, for the City of Northfield for a term ending December 31, 2017, for a variable fee of up to \$130.00 per hour as defined in the contract. Said contract is awarded in compliance with the rules and restrictions set forth by the State's Local Unit Pay-to-Play law. (New Jersey Pay to Play Law).

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 3rd day of January, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 24-2017**

**AUTHORIZING AWARD OF CONTRACT FOR MUNICIPAL
SOLICITOR AS A PROFESSIONAL SERVICE THROUGH A FAIR AND
OPEN PROCESS PURSUANT TO N.J.S.A 19:44A-20.4, ET SEQ.**

WHEREAS, there exists within the City of Northfield the need for professional services for a Municipal Solicitor;

WHEREAS, funds are available for this purpose; and

WHEREAS, per N.J.S.A 19:44A-20.4, requests for proposals were properly advertised and opened subject to Pay-to-Play law,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Council of the City of Northfield that the Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Kristopher J. Facenda of Kristopher J. Facenda, LLC, 2020 New Road, Suite 2A, Linwood, New Jersey as Municipal Solicitor for the City of Northfield, for a term ending December 31, 2017, for the sum of \$18,000 for services provided under the general retainer, and \$100 for extra legal services, as defined in the contract. Said contract is awarded in compliance with the rules and restrictions set forth by the State's Local Unit Pay-to-Play law. (New Jersey Pay to Play Law).

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 3rd day of January, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NOTHFIELD, NJ
RESOLUTION NO. 25-2017**

**AUTHORIZING AWARD OF CONTRACTS FOR
SERVICES THROUGH A FAIR AND OPEN PROCESS
PURSUANT TO N.J.S.A 19:44A-20.4, ET SEQ.**

WHEREAS, there exists within the City of Northfield the need for the services of a Municipal Public Defender; and

WHEREAS, funds are available for this purpose; and

WHEREAS, per N.J.S.A 19:44A-20.4, requests for bids were properly advertised and opened subject to Pay-to-Play law,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Common Council of the City of Northfield that That Frank Lentz, Esquire, 450 Tilton Road, Suite 230, Northfield, New Jersey be appointed as Public Defender by the City of Northfield and the City of Linwood as per a Shared Court Agreement for the year 2017.

The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with the above-named person, which contracts are awarded in compliance with the rules and restrictions set forth by the State's Local Unit Pay-to-Play law. (New Jersey Pay to Play Law).

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 3rd day of January, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NOTHFIELD, NJ
RESOLUTION NO. 26-2016**

**AUTHORIZING AWARD OF CONTRACT FOR
SERVICES THROUGH A FAIR AND OPEN PROCESS
PURSUANT TO N.J.S.A 19:44A-20.4, ET SEQ.**

WHEREAS, there exists within the City of Northfield the need for a Municipal Prosecutor; and

WHEREAS, funds are available for this purpose; and

WHEREAS, per N.J.S.A 19:44A-20.4, requests for proposals were properly advertised and opened subject to Pay-to-Play law,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Common Council of the City of Northfield that William E. Reynolds, 200 St Louis Avenue, Egg Harbor City, New Jersey, shall be appointed as Municipal Prosecutor for the City of Northfield and the City of Linwood as per a Shared Court Agreement for the year 2016.

The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with the above-named person, which contracts are awarded in compliance with the rules and restrictions set forth by the State's Local Unit Pay-to-Play law. (New Jersey Pay to Play Law).

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 5th day of January, 2016.

Mary Canesi, RMC, Municipal Clerk

Roll Call

Aye: Dewees, Lischin, Murray, O'Neill, Perri, Piergiovanni, Travagline

Nay:

Abstain:

Absent:

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 27-2017**

NORTHFIELD CULTURAL COMMITTEE APPOINTMENTS

IT IS HEREBY RESOLVED by the Council of the City of Northfield, County of Atlantic, State of New Jersey, that the appointment of the following persons to the Northfield Cultural Committee for the year ending December 31, 2017 is hereby approved, ratified and confirmed:

Carol A. Patrick, Chairman
Roy Clark, Vice Chairman, Museum Curator
Joan McCord, Garage Sales
Joan McCord, Treasurer
Joyce Pullan, Projects Director
Barbara Fehr, Volunteer
Tery Moran-Lever, Volunteer
Robert Patrick, Volunteer
Joan Brennan, Volunteer
Beverly Albertson, Kitchen
Rosemary O'Dowd, Volunteer
Flossie Graham, Volunteer
Robert Webb, Small Museum Curator
Eleanor Webb, Museum Volunteer
Krista, Pitman, Museum Volunteer

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 3rd day of January, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD,NJ
RESOLUTION NO. 28-2017**

**AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE
CONTRACT VENDORS FOR CONTRACTING UNITS
PURSUANT TO N.J.S.A. 40A:11-12a**

WHEREAS, the City of Northfield, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-72.9(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contract entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the City of Northfield has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the City of Northfield may enter into contracts with the attached Referenced State Contract Vendors and purchase items through the attached reference State Contracts through this resolution and properly executed contracts, which shall be subject to all the condition applicable to the current State contracts;

NOW, THEREFORE, BE IT RESOLVED, that the City of Northfield authorized the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that the governing body of the City of Northfield pursuant to N.J.A.C. 5:30-5.5(b), the certification of the available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable of certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the City of Northfield and the Referenced State Contract Vendors shall be from January 1, 2016 to December 31, 2016.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 3rd day of January, 2017.

Mary Canesi, RMC, Municipal Clerk

Adopted:

MAYOR

ATTEST:

CITY CLERK

Referenced State Contract Vendors

<u>Commodity/Service</u>	<u>Vendor</u>	<u>State Contract #</u>	<u>Exp Date</u>
Parts & Repairs for Lawn & Grounds Equipment	Various Charles A. Michel DBA CAM Co Granturk Equipment Co, Inc.	T-2188 85858	01/29/17
Maintenance & Repair for Heavy Duty Vehicles	Various	T-2085	08/09/2019
Police Vehicles, Sedans & Sport Utility	Various	T-2776	03/15/2017
Equipment Acquisition & Installation for marked & unmarked Police vehicles	Chas S Winner, Inc.	81165	04/01/2017
Office Supplies & Equipment	W.B. Mason	T-0052	05/06/2018
Tires, Tubes & Service	Various	M-8000	03/31/2017
OEM Automotive Parts For Light Duty Vehicles	Various	T-2760	06/25/2017
Non-OEM Automotive Parts & Accessories For Light Duty Vehicles	Various	T-2761	02/25/2017
Police & Homeland Security Equipment and Supplies	Various	T-0106	04/30/2017
Video Teleconferencing Equipment & Services	Various	T-1466	03/31/2017
Firefighter Protective Clothing & Equipment	Various	T-0790	03/31/2017
Traffic Safety Products	Various	M-0004	2/28/2017
Safety Vests	Various	T-2250	03/31/2017
Breakaway U-Post Sign Support	Garden State Highway Products Various	87100 T-0121	06/30/2017
Industrial/MRO Supplies & Equipment	Fastenal Company W.W. Grainger, Inc.	79873 79875	02/28/2017
Snow Plow Parts, Grader & Loader Blades	Various HA DeHart & Sons, Inc.	T-0085 88264	01/19/2018

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 29-2017**

**TO CONFIRM THE REAPPOINTMENT OF HAROLD L BOGIE AS A
SPECIAL LAW ENFORCEMENT OFFICER, CLASS II**

BE IT RESOLVED that the reappointment of Harold L Bogie as a Special Law Enforcement Officer, Class II, is hereby approved and ratified effective January 1, 2016, in accordance with NJSA 40A:14-146.8, et seq.

BE IT FURTHER RESOLVED, that Mr. Bogie's reappointment shall be subject to the following:

1. Salary shall be in accordance with the City of Northfield's salary resolution.
2. Not eligible for benefits, sick, or vacation time.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 3rd day of January, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 30-2017**

**TO CONFIRM THE REAPPOINTMENT OF GEORGE R. CLARK AS A
SPECIAL LAW ENFORCEMENT OFFICER, CLASS II**

BE IT RESOLVED that the reappointment of George R. Clark as a Special Law Enforcement Officer, Class II, is hereby approved and ratified effective January 1, 2016, in accordance with NJSA 40A:14-146.8, et seq.

BE IT FURTHER RESOLVED, that Mr. Clark's reappointment shall be subject to the following:

1. Salary shall be in accordance with the City of Northfield's salary resolution.
2. Not eligible for benefits, sick, or vacation time.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 3rd day of January, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 31-2017**

**A RESOLUTION RECOGNIZING MEMBERS OF THE NORTHFIELD
VOLUNTEER COMPANY LADIES' AUXILIARY**

IT IS HEREBY RESOLVED by the Council of the City of Northfield, County of Atlantic, State of New Jersey, that members of the Northfield Volunteer Fire Company Ladies' Auxiliary for the year ending December 31, 2017 are hereby recognized as follows:

Barbara Cummings – Treasurer
Chelsea Cummings
Elizabeth Cummings – President
Janice Davis
Sue Giansanti
Hope Goodman
Pat Hackett
Kathy Hanna
Kathy Jasiecki
Suzanne Korio
Cindy Kreminski – Executive Board
June Leeds
Janet Morey – Secretary
Anna Pepek
Beth Polhamus
Dorothy Ryan
Judy Sobkow
Melody Scalise – Executive Board
Kathy Steelman
Carol Swartz – Executive Board
Dana Swartz
Ruth Tayao
Jen Turon
MaryAnne Vergulti – Vice President

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 3rd day of January, 2017

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 32-2017**

**A RESOLUTION RECOGNIZING
MEMBERS OF THE NORTHFIELD VOLUNTEER FIRE COMPANY**

IT IS HEREBY RESOLVED by the Council of the City of Northfield, County of Atlantic, State of New Jersey, that the appointment of the following persons to the Northfield Volunteer Fire Company for the year ending December 31, 2017 is hereby approved, ratified and confirmed:

Badger, Cindy	Carey, Louis
Chau, Erland	Cummings, Bruce
Cummings, Bruce Jr.	Cummings, Jason
Dabundo, Colin	Eggie, Eustace
Flaherty, Brian	Foltz, Brad
Goodman, Scott	Hackett, Edward
Hickey, Daniel	Leeds, Robert
Lichtenberger, Lee	Martinelli, Henry
Morey, Donald Michael	Morey, Kevin
Morey, Thomas	Oldis, Ryan
Ordille, John	Pendlebury, John
Pepek, Martin	Scalise, Nicholas
Schaeck, Charles	Shenkus, Eric
Sullivan, John III	Swartz, Robert
Trench, Chris	Wallace, Michael

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 3rd day of January, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 33-2017**

**A RESOLUTION AUTHORIZING THE PUBLIC AUCTION OF
ABANDONED/UNCLAIMED VEHICLES**

WHEREAS, the City of Northfield throughout the year 2017 shall have possession of abandoned or unclaimed vehicles not needed for purposes by the Municipality; and

WHEREAS, the Governing Body of the City of Northfield is desirous of selling said vehicles at various public auctions, open public sale throughout the year to the highest bidder, subject to the limitation set forth herein; and

WHEREAS, all vehicles being offered for sale will be offered for sale "as is", without any representation or warranties on behalf of said Municipality as to its condition.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the City of Northfield that the Northfield Police Department will expose such vehicles for public auction and set the minimum bid price in accordance with NJSA 39:10A-, NJSA 40A: 11-36, and other applicable statutes; and

BE IT FURTHER RESOLVED that the Municipal Clerk is authorized to set appropriate dates and times for any and all future auctions in 2016, and shall advertise the vehicles for sale along with the minimum bid.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 3rd day of January, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 34-2017**

**AUTHORIZING AWARD OF PROFESSIONAL SERVICES CONTRACT
FOR CONTINUING DISCLOSURE AGENT SERVICES AND
INDEPENDENT REGISTERED MUNICIPAL ADVISOR OF RECORD**

WHEREAS, there exists within the City of Northfield the need for the appointment of a Continuing Disclosure Agent and Independent Registered Municipal Advisor of Record; and

WHEREAS, funds are available for this purpose; and

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Council of the City of Northfield that the Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Phoenix Advisors, LLC, 4 West Park Street, Bordentown, NJ as the Continuing Disclosure Agent for the City of Northfield, for the 2017 fiscal year, for the sum of \$950.00. The Agreement is attached as "Exhibit A".

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 3rd day of January, 2017.

Mary Canesi, RMC, Municipal Clerk



**2017
AGREEMENT
covering
CONTINUING DISCLOSURE AGENT SERVICES
and appointment as
INDEPENDENT REGISTERED MUNICIPAL ADVISOR**

THIS AGREEMENT, made and entered into on this ____ day of _____, 20__ (“Agreement”) by and between Northfield City, 1600 Shore Rd, Northfield, NJ 08225-2201 (hereinafter referred to as the “Bond Issuer”), and Phoenix Advisors, LLC, 4 West Park Street, Bordentown, NJ 08505 (“Phoenix Advisors”).

WITNESSETH:

WHEREAS, the Bond Issuer has heretofore agreed through the execution of Continuing Disclosure Agreements (“CDAs”) in connection with one or more bond issuances to provide certain financial and other information and notices, within specified timeframes, in a manner prescribed by the regulators of the underwriter that purchased said bond issues; and

WHEREAS, but for the execution of the CDAs, the underwriter of such bonds would be prohibited from purchasing the bonds of the Bond Issuer; and

WHEREAS, in order to ascertain its compliance with various CDAs executed in conjunction with the issuance of bonds, the Bond Issuer must identify the requirements stipulated in those various CDAs and compare those requirements with its filings and correct any deficiencies; and

WHEREAS, rules and regulations promulgated by the Securities & Exchange Commission (“SEC”) restrict the provision of advice concerning the issuance of municipal debt to those that are appropriately registered with the SEC; and

WHEREAS, it is beneficial to retain the assistance of appropriately registered experts in the field of municipal bond finance, with knowledge and experience in these matters, to assist in assuring compliance with CDAs and to stand ready to provide advice as needed with the issuance of municipal debt as Independent Registered Municipal Advisor; and

WHEREAS, Phoenix Advisors provides such continuing disclosure services and is an independent registered municipal advisor under SEC regulations and has heretofore been appointed by the Bond Issuer to provide the same until the expiration of this Agreement, as defined in Section 3 herein; and

WHEREAS, the parties desire to set forth herein the terms and conditions under which Phoenix Advisors will provide such services to the Bond Issuer.

NOW, THEREFORE, THE PARTIES HERETO, IN CONSIDERATION OF MUTUAL COVENANTS HEREIN CONTAINED AND OTHER GOOD AND VALUABLE



CONSIDERATION, EACH INTENDING TO BE LEGALLY BOUND, HEREBY AGREE AS FOLLOWS:

Section 1. Phoenix Advisors will perform, inter alia, the tasks as described in the Scope of Services summarized and attached hereto.

Section 2. The Bond Issuer will compensate Phoenix Advisors for services provided in accordance with this agreement, as more particularly set forth below:

Continuing Disclosure Agent Service:

\$950 – All-inclusive fee (for up to three (3) outstanding issues), plus \$100 for each additional outstanding issue, if any, for which filings may be required.

Independent Registered Municipal Advisor

There is **no separate fee** charged by Phoenix Advisors for being designated as your Independent Registered Municipal Advisor (IRMA). As your IRMA, we will be available to answer general questions concerning outstanding debt issues, market conditions, preliminarily review financing proposals, or prepare preliminary project analyses.

A separate fee addendum to this Agreement will be provided for your acknowledgement, if you choose to have Phoenix Advisors involved in a debt issuance or to undertake an in-depth evaluation of a proposal or project, perform a consultant service, or assist with rating agency surveillance. Our goal is to be available to you and to add value when you need our expertise.

Section 3. This Agreement, as to the Continuing Disclosure Agent and Independent Registered Municipal Advisor is subject to annual renewal.

Section 4. This Agreement may be terminated by the Bond Issuer or Phoenix Advisors, upon giving thirty (30) days prior written notice.

Section 5. This Agreement shall be construed in accordance with and governed by the laws of the State of New Jersey.

IN WITNESS WHEREOF, the Bond Issuer and Phoenix Advisors have caused this Agreement to be duly executed by their authorized representatives as of the day and year first above written.

NORTHFIELD CITY

By: _____
Dawn Stollenwerk, Chief Financial Officer

PHOENIX ADVISORS, LLC

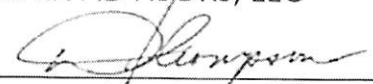
By: 
David B. Thompson, CEO

Exhibit I

Scope of Services Continuing Disclosure Agent

1) CODIFY ISSUES THAT ARE SUBJECT TO CONTINUING DISCLOSURE

Obtain and research each outstanding bond issue's Continuing Disclosure Agreement ("CDA") to determine the specific requirements of each issue. Many issuers are subject to more than one CDA – often with different requirements. Older CDAs are typically the most burdensome, with shorter deadlines. Our compliance methodology helps you meet all requirements.

2) PROVIDE REMINDERS OF UPCOMING DEADLINES

Typically, a dissemination agent waits for you, the issuer, to provide items to be filed. This puts the entire burden on you. They file only for the specific issues on which they are appointed, and then only after you provide the information to them. Phoenix Advisors takes a more helpful, proactive approach to client service. We regularly remind our clients sufficiently in advance of filing deadlines, then follow up on those reminders. We understand that clients have full schedules, and a variety of deadlines can be difficult to monitor. We do it for you.

3) FILE FINANCIAL AND STATISTICAL DATA TO MEET YOUR OBLIGATIONS

In addition to the filing of your Audited Financial information, CDAs require the filing of the continuing disclosure version of an Annual Report of Operations. This Annual Report contains information generally consistent with the statistical data found in the Official Statement that was distributed when the bonds were issued. Phoenix Advisors coordinates the filing of this data, working appropriately with your Auditor.

4) FILE ON A TIMELY BASIS

Our proprietary, computer-based compliance system provides an important safeguard for the timely filing of your continuing disclosure information. You are provided with electronic proof of filing receipts for each and every required and voluntary (see next item) filing.

5) COORDINATE AND SUBMIT OPTIONAL, VOLUNTARY SUBMISSIONS

Phoenix Advisors' service goes an important step further than others. The marketplace is hungry for information about you. The more factual information you provide, the more professional and forthcoming your appearance will be to market participants. This encourages them to buy your debt, and that means better interest rates. We believe the bond rating agencies also take note of the quality of information you voluntarily provide. Phoenix Advisors works with you to obtain and file, on your behalf, additional and meaningful information, including budgets, debt statements, and unaudited financials. On occasion, your audits may not be completed by the stipulated date, but the filing of unaudited financials will usually keep you in compliance with your CDA until the audit is finalized and filed.

6) MONITOR THE NEED FOR MATERIAL EVENT NOTICES AND THE TIMELY FILING OF MATERIAL EVENT INFORMATION

There is a significant list of things that regulators deem to be "Material Events" which, if they occur, require a Notice to be filed within 10 business days of the event. The occurrence of a Material Event is not always apparent to those who are not constantly involved in the marketplace. Phoenix Advisors carefully monitors the market and makes every effort to identify events that affect you, then coordinates the filing of required Material Event Notices.

7) PROVIDE A COMPREHENSIVE REPORT EACH FISCAL YEAR TO DEMONSTRATE YOUR CONTINUING COMPLIANCE

We know the importance of proof, and of well-organized files. Phoenix Advisors prepares a Compliance Package containing documented proof of each filing done on your behalf. This is especially useful during your annual audit, as well as when you next issue bonds or notes.

Exhibit II

Typical Scope of Services Municipal Advisor

Below is a basic outline of services provided when Phoenix Advisors is engaged for an issuance of a municipal obligation

Long or Short-term Debt Issuance

1) PLAN STRATEGY AND STRUCTURE

Phoenix professionals always look beyond your current transaction. We research and analyze all of your outstanding debt to provide a financing solution that best satisfies your needs, now and in the future. We realize that you are always changing, so as we work on a current transaction, we help you stay flexible enough to meet future needs and address shifting patterns. Phoenix Advisors examines and analyzes financing options, concepts, and structures, then designs your debt management plan

2) COORDINATE THE FINANCING PROCESS

Whether we are meeting privately with you or making a clear and concise presentation, we add structure, organization, experience and competency to the financing process. Phoenix Advisors is uniquely qualified to help mesh your needs with what the marketplace wants. This results in the lowest borrowing cost. In short, we diligently guide your transaction to the market with efficiency and expertise, achieving the best result for you. Phoenix Advisors establishes a timetable, manages the financing team, provides input during preparation of financing documents, assists in the preparation of official statements, coordinates the approval process of oversight boards, develops a rating agency strategy and presentation, and evaluates printing, insurance, and other expenses.

3) EXECUTE FINANCING

We are constantly watching and evaluating the market to help you select the best time to move forward with a transaction. Phoenix Advisors assists in structuring the terms of financing, monitors the market and provides recommendations for timing, coordinates bidder and investor outreach, provides key financial indices and comparisons, actively participates in your bond sale, and ensures a smooth closing. Our professionals provide you with valuable statistics and points of reference to gauge the overall market climate and evaluate bids.

4) FOLLOW-UP REPORT AND ANALYSIS

Phoenix Advisors provides you with follow-up reports and analysis displaying the details of your transaction and new debt service requirements. If you wish, we will assist in the investment of bond proceeds. We are always vigilant about saving money for our clients. We monitor your outstanding debt for refinancing prospects, bring your attention to market innovations, and willingly review and evaluate financing proposals you may receive.

Additional Services

Phoenix Advisors has expertise in a number of additional areas, including post-issuance arbitrage compliance, budget consultation, redevelopment, and alternative energy financing such as solar installation and power purchase agreements. Phoenix Advisors is also a leader in the financing of energy savings improvement programs utilizing either lease or general obligation bond financing.

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 35-2017**

**SEPARATION OF EMPLOYMENT
DEPARTMENT OF PUBLIC WORKS LABORER**

WHEREAS, the Governing Body of the City of Northfield approved the appointment of Joseph Libertore, Jr. as Department of Public Works Laborer on March 11, 2013 and;

NOW THEREFORE, BE IT RESOLVED, that the Governing Body of the City of Northfield does hereby acknowledge the voluntary resignation of employment for Joseph Libertore, Jr., Public Works Laborer effective December 30, 2016.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 3rd day of January, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 36-2017**

**SEPARATION OF SECONDARY POSITION OF TEMPORARY PART
TIME CLERICAL STAFF FOR THE CONSTRUCTION OFFICE**

WHEREAS, the Governing Body of the City of Northfield approved the appointment of Victoria Burke as temporary part time clerical staff for the Construction Office September 27, 2016 and;

NOW THEREFORE, BE IT RESOLVED that the Governing Body of the City of Northfield does hereby acknowledge that temporary additional staff is no longer needed effective December 9, 2016.

BE IT FURTHER RESOLVED, that Victoria Burke's last day of work as part time clerical staff was December 1, 2016.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 3rd day of January, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 38-2017**

**PROMOTION OF QWIN VITALE
TO PUBLIC WORKS / SEWER SUPERVISOR**

WHEREAS, Qwin Vitale was hired by the City of Northfield on December 26, 1989 and has been continuously employed by the City of Northfield since that date; and

WHEREAS, as of October 28, 2016, Qwin Vitale has been serving in the temporary capacity of Acting Public Works Supervisor; and

WHEREAS, Mr. Vitale's compensation for serving in the temporary capacity of Acting Public Works Supervisor, separately set forth in the governing collective bargaining agreement for Government Workers Union Local No. 410 for Supervisory Employees, has been \$69,834.59 per annum, on a prorated basis effective October 28, 2016; and

WHEREAS, it is the recommendation of Public Works City Council Chairman Greg Dewees and Sewer Department Council Chairman Frank Perri, that Mr. Vitale be promoted from the acting positions to the position of Public Works and Sewer Supervisor.

THEREFORE BE IT RESOLVED, by the Common Council of the City of Northfield that Qwin Vitale shall be promoted to the position of Public Works and Sewer Supervisor for the City of Northfield, effective January 1, 2017.

BE IT FURTHER RESOLVED that Mr. Vitale's compensation shall continue to be as previously set forth, and shall no longer be on a prorated basis as of January 1, 2017.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 3rd day of January, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 39-2017**

**APPOINTMENT OF QWIN VITALE AS WASTEWATER LICENSED
OPERATOR IN CHARGE OF SANITARY SEWER SYSTEM**

WHEREAS, as per N.J.A.C. 7:10A-1.10, every owner of a public wastewater system shall employ a licensed operator holding the license prescribed by the NJ Department of Environmental Protection for that classification of said system; and

WHEREAS, the City of Northfield requires a Class C wastewater collection system license for the operation of the City of Northfield sanitary sewer system and under the terms of the Sewer Interlocal Agreement between the City of Northfield and City of Linwood, for the operation of the City of Linwood's sanitary sewer system; and

WHEREAS, as of October 28, 2016, with the prior authorization of the NJ Department of Environmental Protection, the City of Northfield did designate Qwin Vitale, NJDEP wastewater class C-2 collection system license # 0016859, as the temporary Wastewater Licensed Operator in Charge, with a deadline to make a permanent appointment of January 3, 2017.

THEREFORE BE IT RESOLVED, by the Common Council of the City of Northfield that Qwin Vitale, holder of NJDEP wastewater class C-2 collection system license # 0016859, be and is hereby designated as the Wastewater Licensed Operator in Charge, effective January 3, 2017.

BE IT FURTHER RESOLVED, that compensation for this position is set forth in the City of Northfield's 2016 Salary Resolution as \$ 3,131.76 per annum under the title of Sewer Supervisor.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 3rd day of January, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 40-2017**

TO HIRE A LABORER IN THE PUBLIC WORKS DEPARTMENT

WHEREAS, the need exists to fill the position of Laborer in the Public Works Department; and

WHEREAS, having first been satisfied that the applicant has the necessary qualifications required for the position, Acting Department of Public Works Supervisor Qwin Vitale and Public Works Council Chair Greg Dewees have recommended that Mile Milinovic be hired as Laborer.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Governing Body of the City of Northfield that Mile Milinovic be hired as Laborer, effective January 3, 2017, and subject to understanding and completion of the following:

1. Compliance with the Policies and Procedures of the City
2. Satisfactory results of Physical Examination
3. Probation period 90 days from date of hire
4. Longevity not included in negotiations since May 1996
5. Satisfactory driving record
6. Qualify for CDL License within 120 days of hire
7. Not Entitled to Chapter 88

IT IS FURTHER RESOLVED by the Council of the City of Northfield that the hiring of Mile Milinovic be and hereby is memorialized.

IT IS FURTHER RESOLVED that compensation for Mile Milinovic shall be based on an annual salary of \$23,500. Said salary shall be separately set forth in the Municipal Salary Ordinance as required by NJSA 40A:9-140.10.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 3rd day of January, 2017.

Mary Canesi, RMC, Municipal Clerk